

12 Convocation and Award of Degrees

12.1 Award of Degrees

12.1.1 A convocation shall be held for conferring M.Sc./M.Tech. and Ph.D. degrees to the successful candidates declared eligible for the award of the degree by the Academic Council. The programme of the convocation shall be approved by the Academic Council.

12.1.2 Every successful candidate shall appear in person at the convocation to receive the degree. However, if a candidate does not appear in person, the degree shall be conferred in absentia. The fee for conferring a degree *in absentia* shall be prescribed from time to time. The degree certificates in such cases will be sent to the candidate's notified address on payment of the prescribed fee.

12.1.3 In order to become eligible for award of the degree in a particular convocation, the student shall submit the thesis at least two months before the date of the convocation or a date notified by the Post Graduate School from time to time.

12.1.4 The degree may be awarded posthumously to a student if he/she had completed all the requirements for the award of degree including the final *viva-voce* examination before his/her death.

12.2 Duplicate Degrees and Certificates

Issue of duplicate degrees and other certificates shall be governed by the following guidelines:

- (i) A request for duplicate degree/ certificate shall be granted only on the production of an affidavit on a non-judicial stamp paper to the effect that applicant has lost the degree/ certificate issued earlier or that it has been destroyed.
- (ii) A fee of ₹ 2000/- shall be charged for the issue of a duplicate certificate.

- (iii) The word "duplicate" shall be inscribed in bold letters at the top of such degree/ certificate.

- (iv) The duplicate degree/diploma/ certificate shall be signed by the Registrar and the words "Sd/-" along with the name of the original signatories shall be inscribed in the appropriate places.

12.3 Award of Honorary Degrees

12.3.1 The Academic Council of the Institute may decide to confer degrees of Doctorate of Science (*Honoris Causa*) on persons who have distinguished themselves in the field of science but are not either serving staff members of the IARI or serving members of the Agricultural Research Service (ARS) of the ICAR.

12.3.2 All the proposals for conferment of honorary degrees shall be received and processed by the office of the Dean, Post Graduate School.

12.3.3 The Dean shall call all such requests, with necessary background information, to be placed for consideration before a Special Committee consisting of the following:

- (i) Dean, Post Graduate School – Chairman (Ex-Officio)
- (ii) Dy. Director General (Edn.), ICAR – Member (Ex-Officio)
- (iii) One representative of each of the 5 Schools namely, the Natural Resource Management, Crop Protection; Crop Improvement; Basic Sciences, and Social Sciences (to be nominated by the Chairman, Academic Council) Member
- (iv) One external scientist member of the Academic Council (to be nominated by the Chairman, Academic Council) – Member

(v) Registrar, Member-Secretary (Ex-Officio)

The Committee shall consider the proposal(s) for conferment of honorary degree(s) referred to it and make its recommendations thereon to the Academic Council.

12.3.4 The Dean shall place the recommendations of the aforesaid Special Committee before the Academic Council for consideration. The decision

to confer an honorary degree shall require two-thirds majority of the members present and voting in the meeting of the Academic Council.

12.3.5 After approval of the Academic Council, the Dean shall issue a notification and take the necessary steps for the award of the degree. The degree may be awarded at the annual Convocation or if necessary by holding a special Convocation.