

10 Seminars

10.1 Each student shall be required to give seminars during the course of his/her studies on a topic relevant to the discipline concerned as per following details:

M.Sc. : 2 Seminars in Major field
Ph.D. : 2 Seminars in Major field
1 Seminar in one Minor field

85% attendance in each Seminar will be required by each students.

10.2 Attendance in the divisional student's seminar is compulsory for all the students.

10.3 When a student is enrolling for a seminar course in the minor field, he/she may be exempted from attending the seminar in his/her own discipline during that trimester.

10.4 All seminars are to be held on Saturday. As far as practicable, no other class should be scheduled on that day.

10.5 A student can register for only one Seminar course in his/her major discipline during one trimester.

10.6 While forwarding the seminar grades to the Post Graduate School, the Professor of the discipline must forward the Seminar evaluation form of each student.

10.7 The procedure for selection of seminar topics, preparation of synopsis, evaluation of seminar, write-up of seminar, etc. is given below:

A M.Sc. student is required to give at least two seminars in the major field and a Ph.D. student three seminars (one of which should be in the minor field outside the discipline) during the course of the study at the Post Graduate School.

The objective of the seminar is to judge the student's capability to present a critical survey of the subject matter, mode of presentation, capacity

to draw general conclusions from literature and ability to answer questions relevant to the seminar topic during the discussions.

10.8 General

Seminars will be usually held on a fixed day in the lecture theatre of the Division. Notices should be circulated well in advance to the members of staff and students of the discipline, and the members of the Advisory Committee. A register shall be maintained to record attendance of students at the seminar.

10.9 Selection of Topics

The topic for the seminar should be relevant to the discipline. It should not fall within the purview of the object of the student's thesis but instead should cover a subject of topical interest. Certain relaxations may be allowed to the M.Sc. students. The Seminar Leader in each discipline shall be free to select a seminar topic in consultation with the student and if necessary in consultation with the faculty members concerned. The Seminar Leader in consultation with the Professor/Head of the Division shall fix up the schedule for the seminars. Except under the unavoidable circumstances, the seminar date thus fixed will not be changed.

10.10 Synopsis of the Seminar

Each student will be required to submit to the Seminar Leader the synopsis of the seminar with the approval of the Chairperson of the Advisory Committee. The office will arrange to have sufficient number of monographed copies of the synopsis for distribution to the persons attending the seminar. The synopsis should precisely state the main theme of the talk and should bring out clearly and briefly (limited to about 300 words)

the entire subject matter to be dealt with during the talk. It should be well written so as to be easily understood and should be self-explanatory, complete and clear in itself.

10.11 Seminar Evaluation

The Board of Studies may appoint a Seminar Evaluation Committee consisting of 3 to 4 faculty members with one Seminar Leader. This Committee may assess the performance of the students, taking into account all the relevant factors like introduction and review of literature, presentation of subject, capacity to draw general conclusions from literature and ability to answer questions and allot the grade to the students.

The Seminar Evaluation Committee shall award the grade. For sending the result of the Seminar, the proforma meant for forwarding trimester examination result should be used.

10.12 Seminar Write-up

The student shall prepare a full account not normally exceeding 3000 words of the subject covered in the seminar keeping in mind the points raised during the discussion, and submit the same to the Seminar Leader within a fortnight from the date of delivering the seminar. The evaluation report of the seminar will not be forwarded to the Dean's Office until this condition is fulfilled.